

# FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Thursday 15<sup>th</sup> February 2018 at 7.00pm  
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Chair) (MM)  
Mr David Dashwood (Vice Chair) (DD)  
Mr John Grant (JG)  
Mrs Sally Thomas (ST)  
Mr Henry Bankes-Jones (HBJ)  
Mrs Philippa Clayton (Clerk) (PC)

Guest: Mr Dave Hancock, Chair of Village Hall Committee (DH)

Apologies: Mrs Jenny Forbes (JF)  
Mr Ross van Geest (RVG)

ITEM		ACTION
18/02/437	To receive and approve apologies for absence:  It was <b>resolved</b> that apologies from Cllr Forbes be accepted. Apologies from Cllr van Geest were received during the meeting.	
18/02/438	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda: (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)  There were no declarations of interest.	
18/02/439	Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).  There were no members of the public present.	
18/02/440	Village hall matters:  440/1 To receive the report from the Village Hall Committee  The Clerk presented the Village Hall Committee report. Discussions had taken place with the school regarding increase in hire rates. It had been agreed that the increase would be gradually brought into play, enabling the school to include this in future budgets. The container has been installed and steps are now under way to reorganise storage. A meeting had been held with the police and signage installed to discourage suspicious activity in the hall car park. Finances continue to improve. The Clerk had enquired about increasing electricity meter rates, but the committee felt that, following the substantial increase in hall hire rates last year, to increase electricity charges would be inadvisable at this point in time.  440/2 To receive a presentation from the chair of the Village Hall committee on the heating project for the hall  Dave Hancock provided a comprehensive overview of initial research into options for the hall. He explained that the initial aim would be to improve fundamentals in the hall, bringing the level of roof insulation from 75mm to 300mm, repairing holes where fans were installed and decreasing the leakage of air around the fire doors. These actions would require minimal outlay whilst	

	<p>providing some benefit and would be funded from existing village hall finances.</p> <p>The goal from there would be to upgrade the hot water system as well as the heating system, with various options available, and the aim to have remote control of the system through wifi. Usage of renewable energy is the preferred solution. A ballpark figure of £16K for the project is anticipated.</p> <p>DH proposed that a project group should be established to provide a recommended solution to the Parish Council. It was suggested that there are individuals in the village who could provide expertise and that Dave Clayton and Mike Phipps should be invited to join the project group. Cllr Morris volunteered to join the project group to act as Parish Council representative. As well as researching a physical solution, the project group would also look at sources of funding. It was agreed that DH would arrange an initial meeting of the project group.</p> <p>440/3 To receive a report on potential Wifi options for the Village Hall</p> <p>The Clerk provided the report on a Wifi option for the Village Hall, which would require an initial outlay of around £100 for a network router with a SIM card, and ongoing costs of £20 per month for unlimited data. The councillors were in favour of providing this facility and the Clerk confirmed that the proposal would be taken to the next Village Hall Committee meeting for consideration.</p> <p>440/4 To agree Parish Council representation at the February Village Hall Committee meeting.</p> <p>Cllr Dashwood volunteered to attend the February meeting. The Clerk will let him know the date of the meeting.</p>	<p>DH</p> <p>PC</p> <p>PC</p>
18/02/441	<p>To receive and approve for signature the minutes of the meeting held on Wednesday 10<sup>th</sup> January 2018:</p> <p>It was <b>resolved</b> that the minutes of Wednesday, 10<sup>th</sup> January 2018 were taken as read, duly signed by the Chairman and were adopted as approved.</p>	
18/02/442	<p>To review any actions arising from the minutes of 8<sup>th</sup> November 2017 not included on this agenda for report only:</p> <p>17/11/418 – The Clerk had resubmitted the letter for the change of name of the Parish Council to SNC and will chase for a response.</p> <p>18/01/435/1 – Cllr Grant has yet to write an article for the Chronicle, summarising the result of the traffic and speed count on Queens Street.</p> <p>18/01/435/2 – Cllr Morris has yet to investigate the opportunity to a 7-day free use of portable speed monitoring from Traffic Technology.</p> <p>January Round the Table – Cllr Grant had received details of the insurers for the driver who damaged the water pump on the junction of Queens Street and Chapel Lane. Cllr Dashwood will speak to the parishioner who had raised the issue to ask him how he wishes to proceed.</p>	<p>PC</p> <p>JG</p> <p>MM</p> <p>DD</p>
18/02/443	<p>To receive the correspondence register since 10<sup>th</sup> January 2018 requiring action:</p> <p>The Clerk confirmed that the Chair of the Village Hall committee will be attending the Funding Fair taking place on 16<sup>th</sup> May at Towcester Racecourse.</p> <p>It was agreed that no response was required to the consultation on the guide to Neighbourhood Planning.</p>	

	It was agreed that the Clerk would circulate the link to register with Northamptonshire Neighbourhood Alert to the email database.	PC												
18/02/444	<p>To consider financial matters from the RFO:</p> <p>444/1 To receive the financial report for January 2018</p> <p>It was <b>resolved</b> that the financial report for January 2018 was presented and was duly accepted.</p> <p>444/2 To approve bills for payment</p> <p>It was <b>resolved</b> that the following accounts be approved for payment:</p> <table border="1"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100772</td> <td>Marcus Young</td> <td>£187.20</td> <td>Litter Act 1983 s5&amp;s6</td> </tr> <tr> <td>100773</td> <td>TexPrep</td> <td>£66.30</td> <td>Local Gov't Act 1972 s142</td> </tr> </tbody> </table> <p>444/3 To receive approval from councillors not present at the January meeting for the 2018/2019 budget</p> <p>As neither Cllr Forbes nor Cllr van Geest were in attendance, it was <b>resolved</b> that the Clerk would request email approval from them to the 2018/2019 budget.</p>	Chq	Payee	Amount	Power	100772	Marcus Young	£187.20	Litter Act 1983 s5&s6	100773	TexPrep	£66.30	Local Gov't Act 1972 s142	PC
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100772	Marcus Young	£187.20	Litter Act 1983 s5&s6											
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18/02/445	<p>To determine responses to recent planning applications, including but not limited to: S/2018/0228/FUL – rear single storey extension plus first floor extension above existing garage, 16 Seven Sisters Close, Farthinghoe</p> <p>The councillors agreed to support this application.</p>	MM												
18/02/446	<p>To consider preparations for the 2018 Annual Parish Meeting to be held on Wednesday, 18<sup>th</sup> April 2018</p> <p>It was agreed that reports would be needed from: The Chairman of the Parish Council, the RFO, the District and County Councillor (Rebecca Breese), the Police, the Church, the School, the Village Hall Committee, the Almshouses, the Mothers' Union and the Allotment Committee</p> <p>The Clerk will request these reports to be submitted by 1<sup>st</sup> April 2018, at which point they would be circulated to the parish councillors and shared on the web site.</p> <p>Representatives of the bodies providing reports would be invited to attend the APM to participate in the Q&amp;A session, but would not be required to physically present their reports, copies of which would be available at the APM.</p> <p>The Chairman of the Parish Council will present a summary of his Chairman's report along with pertinent elements from other reports.</p> <p>Following the Chairman's presentation and the Q&amp;A session, Steve Sneath will present an update on the village hall pictures project. The Clerk will ensure that a projector and screen is available for Mr Sneath to use.</p>	PC        PC												
18/02/447	<p>To consider response to request from parishioner regarding fox hunting in and around the village.</p> <p>It was resolved that Cllr Morris will respond to the parishioner, explaining that this is not considered a subject for the Parish Council to pursue and that the parishioner should report any health and safety issues he believes to have arisen direct to the police.</p>	MM												

18/02/448	<p>Maintenance matters:</p> <p>448/1 To receive a proposal for renovation of the bus shelter</p> <p>Cllr Bankes-Jones reported that the main issue with the bus shelter is the elder trees behind it which require drilling out. Once this has been done and general weeding undertaken, the proposal would be to place heavy duty weed-suppressing material down with gravel on the top. Some boards need replacing, as does the seat support.</p> <p>It was agreed that the Clerk would ask for advice on treating the elder trees and that Cllr Bankes-Jones would ask Dave Hancock for a price for the rest of the work. This is seen as a job to be carried out in the summer.</p>	PC HBJ
18/02/449	<p>Traffic matters: to receive an update on traffic matters within the parish</p> <p>Cllr Grant reported that, with Cllr Morris, he had met with Chris Wragg and Ian Morris at Highways regarding the bypass. He reported that as the Farthinghoe project is less than £20m, it will have to be funded by Northamptonshire and as has been widely reported, Northants County Council is currently in financial difficulty. The speculation therefore was that there would be no funding available. Cllr Grant has emailed Chris Wragg, asking if this interpretation was correct but has as yet received no response. Cllr Grant intends to write to Andrea Leadsom to ask how she will be able to help with securing the £15M required. If funding is found, the £1M needed to draw up the initial scheme will still be required from Northants County Council which will continue to be an issue. It was suggested that it would be worth contacting Rebecca Breese to see if South Northants and Cherwell County Council would make a contribution which may then encourage Northants County Council to also make a contribution.</p> <p>Should the project be valued at more than £20M, this would then be applicable for central government funding, so it may be worth replanning the route to be further from the village or to extend the re-entry point beyond the Recycling Centre, which would not only be a benefit to the village but could then possibly qualify for central funding.</p>	JG
	<p><b>Round the Table</b></p> <p>Land registry documents – it was agreed that Cllr Morris would speak to Cllr van Geest to request sight of the application to the Land Registry for the registration of the village hall land, after which he would contact James Harrison as agreed between Mr Harrison and Cllr Thomas.</p>	MM

The meeting closed at 9.00pm.

The next Parish Council meeting will take place on Wednesday, 14<sup>th</sup> March 2018 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

### Correspondence from 8 January 2018 to 9 February 2018

Received from	Details	Action
Rural Services Network	Weekly Email News Digest x 5 Hinterland newsletter x 5 Other newsletters & updates x 5	Hyperlinks uploaded to dropbox
Public Sector Network	Newsletters x 1	Hyperlinks uploaded to dropbox
Cherwell & South Northants DC	Alterations to Electoral Register February 2018  Confirmation of commencement of air pollution monitoring at London Barn  Confirmation of receipt of precept application  Advertising Funding Fair taking place 16 <sup>th</sup> May at Towcester Racecourse  Consultation on Guide to Neighbourhood Planning. Closure date 23 February	Filed  Circulated to all councillors by MM  Filed  Clerk has forwarded to Chair of village hall committee who will attend. Decision on whether a councillor should attend.  Circulated to all councillors. Decision on whether to respond.
Northants CALC	Providing member login details for the National Association of Local Councils (NALC)  Clerk vacancies in Stowe and Pilton Clerk vacancies in Shutlanger and Hartwell  Information on upcoming training courses  eUpdate January/February 2018	Circulated to councillors  Filed Filed Filed  Circulated to councillors
Cllr Mick Morris	Copies of planning application responses regarding Hinton Airfield  Copy of application for Empowering Fund grant  Email with link to Major Road Network consultation  Link to SNC objection for J11 Motorway Service Station proposal  Email with link to BBC News article on Northants County Council's 114 notice  Email to Cherwell and South Northants Council asking for results of air pollution monitoring at London Barn	Circulated to councillors by MM  Circulated to councillors by MM  Circulated to councillors by MM. To be included on February agenda.  Circulated to councillors by MM  Circulated to councillors by MM  Circulated to councillors by MM

	<p>Email to Ian Morris and Chris Wragg of Highways regarding proposed new weight limits in Farthinghoe</p> <p>Email to Ian Morris and Chris Wragg of Highways regarding M40 J11 proposed service area</p> <p>Email to Ian Morris and Chris Wragg of Highways regarding planning application for Hinton Airfield</p> <p>Email to head of Farthinghoe Primary School, expressing disappointment at the lack of support from parents regarding road safety around the school.</p>	<p>Circulated to councillors by MM</p> <p>Circulated to councillors by MM</p> <p>Circulated to councillors by MM</p> <p>Circulated to councillors by MM</p>
Northants Police	<p>Circulating link to register with Northamptonshire Neighbourhood Alert</p> <p>Update to start time for Stephen Mold's meeting on 5 February</p> <p>Email from Jen Harrison, PCSO in Brackley to Dave Hancock, confirming that Farthinghoe Village Hall has been added to the patrol plan</p>	<p>Clerk has registered. Circulated to councillors. Should this be circulated to the email database to allow individuals to register?</p> <p>Circulated to all councillors</p> <p>Forwarded to Clerk by MM, held on file</p>
Northants County Council	<p>Waste Management Team – advertising food waste recycling campaign</p> <p>In Northamptonshire newsletter</p>	<p>Circulated to all councillors. Clerk will place advert in the noticeboards</p>
Cllr John Grant	<p>Email from parishioner, expressing concern around safety of pedestrian crossing by the school when blinded by low winter sun</p>	<p>JG circulated to all councillors and responded to parishioner, confirming this would be raised with Highways and included in the Chronicle</p>
Cllr Sally Thomas	<p>Email to Mandy Lowe, thanking her for the defibrillator training. Response received, providing Mandy's details following her retirement.</p>	<p>Filed</p>
EON Highway Lighting	<p>Statement of account</p>	<p>Filed</p>
Wendy Whitehouse, Head Teacher, Farthinghoe Primary School	<p>Consultation documents on Farthinghoe School Academy Conversion</p> <p>Reply from MM, stating that the Parish Council would like to be kept informed and know more about the proposal. Confirmation that MM and ST attending meeting on 24<sup>th</sup> January.</p>	<p>Circulated to all councillors</p>

	Response to Cllr Morris' email, confirming steps being taken regarding road safety	Copied to all councillors by Ms Whitehouse
Groundwork HS2 Funds Team	Details of first round of funding to projects along Phase One line of the HS2 route	Circulated to all councillors
Northamptonshire Association for the Blind	Advertising mobile unit visiting Brackley on 21 February.	Clerk put posters on noticeboards.
Alex McGuffie, parishioner	Request to raise the matter of fox hunting in and around the village	To be included on February agenda
Marcus Young Landscapes	Invoice for 2018	Filed
TexPrep	Chronicle invoice	Filed
Limes Farm	Invoice for Chronicle	Emailed to Nicky Dorward by the Clerk
The Fox	Invoice for Chronicle	Emailed to Gail Bellingham by the Clerk
Alex McGuffie, parishioner	Informing of faulty street light on the corner of Queens Street and Baker Street.	Clerk has requested a repair
Philip Renshaw, South Northants Neighbourhood Watch	Requesting contact details for the Neighbourhood Watch scheme in Halse	Clerk responded that Farthinghoe and Steane are not involved with Halse
UK Servers Limited	Notification that web hosting will be managed by Namesco Limited who have acquired UK Services Limited.	Filed

# FARTHINGHOE & STEANE PARISH COUNCIL FINANCIAL REPORT

**BANK STATEMENTS AT 31.01.2018**

Business Saver Account	£200.54
Community Account	£9,248.01

**DIRECT DEBITS PRESENTED IN MONTH**

None

**RECEIPTS DURING MONTH (FOR INFO ONLY)**

None

**CHEQUES PRESENTED SINCE 31.01.2018**

None

**UNPRESENTED CHEQUES**

None

**RECEIPTS SINCE 31.01.2018**

None

**ACTUAL FUND POSITION AT 9 FEBRUARY 2018** **£9,448.55**

PRECEPT FUND POSITION AT 9 FEBRUARY 2018 £7,052.73

PLAYPARK FUND POSITION AT 9 FEBRUARY 2018 £2,156.34

DEFIBRILLATOR FUND POSITION AT 9 FEBRUARY 2018 £239.48

**PRECEPT FUND**

**BILLS FOR PAYMENT 15 FEBRUARY 2018**

TexPrep	100773	(£66.30)	Chronicle
Marcus Young Landscapes	100772	(£187.20)	Dog waste bin emptying
<b>Total value of payments</b>		<b>(£253.50)</b>	

**CLOSING PRECEPT FUND POSITION AT 15 FEBRUARY 2018** **£6,799.23**

**PLAYPARK FUND**

**BILLS FOR PAYMENT 15 FEBRUARY 2018**

None

**CLOSING PLAYPARK FUND POSITION AT 15 FEBRUARY 2018** **£2,156.34**

**PROJECTED PLAYPARK FUND POSITION**

Ramp regulations	(£200.00)	
<b>PROJECTED POSITION</b>		<b>£1,956.34</b>

**DEFIBRILLATOR FUND**

**BILLS FOR PAYMENT 15 FEBRUARY 2018**

None

**CLOSING DEFIBRILLATOR FUND AT 15 FEBRUARY 2018** **£239.48**