

FARTHINGHOE PARISH COUNCIL

Minutes of Annual General Meeting Wednesday 8 May 2024
at 7.00pm at The Village Hall

Councillors present Cllr Mick Morris (Chair) (MM)
 Cllr Barry Willett (BW)
 Cllr John Grant (JG)
 Cllr Wendy Hancock (WH)
 Cllr James Harrison (JH)
 Cllr Sophie Nobes (SN)
 Mr David Weston (Clerk) (DW)



Apologies:

ITEM		ACTION
05/24/453	Election of Chair for 2024/2025 Cllr Morris: proposed by Cllr Willett, seconded Cllr Harrison. No other nominations. It was resolved that Cllr Morris would chair the parish council for 2024/2025.	
05/24/454	Cllr Morris signed the declaration of office	
05/24/455	Cllr Harrison: proposed by Cllr Hancock, seconded by Cllr Willett. No other nominations. It was resolved that Cllr Harrison would be the vice-chair of the parish council for 2024/2025.	
05/24/456	To receive and approve apologies for absence. Cllr Trevor Jarvis offered his apologies which were accepted.	
05/24/457	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) None declared	
05/24/458	Public participation session (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). No parishioners were present	
05/24/459	To receive and approve for signature the minutes of the meeting held on 10 April 2024 It was resolved that the minutes of were taken as read. They were signed by the Chairman and were adopted as approved.	
05/24/460	To Consider any matters arising not covered in the main agenda. The request from WNC for the parish council to take on further grass cutting was DISCHARGED. WNC have not provided the additional information requested by the parish council. Clerk to write to state when further information is	DW

	available the council to be informed.	
05/24/461	To review any correspondence received since 2024 requiring action. There was nothing to review	
05/24/462	WNC Councillors Updates No councillors were present and no report sent in.	
05/24/463	Bypass update Nick Henstock from WNC has replied to the councils email sent in response to the Bypass Strategic Report on 22 January 2024. Several points were discussed namely, the refusal of WNC to use the impact of motorway diversions in the calculations. the lack of trust in the BCR, with WNC admitting to errors in traffic flow data. The lack of understanding of the impact of warehouses built in Cherwell/WNC/Milton Keynes have had on the HGV flow to the area; and the assertion that traffic at a standstill at the pinch point does not affect travel timings. It was resolved to send an acknowledgement email and emphasise we are waiting for the report into interim solutions.	DW
05/24/464	To consider financial matters from the RFO: 464/1 To receive the financial report for April 2024 It was resolved that the financial report for April 2024 was presented and was duly approved. 464/2 To approve bills for payment It was resolved to pay the following bills: Clerk (Salary and Exes) £267.22 HMRC £60.40 Jon Hampson £140.00 Zurich Insurance £821.47 CPA Horticulture £914.40 DRF Cleaning £135.00 464/3. To agree the money to be transferred from the playpark fund to the general accounts. It was resolved to transfer the Net figure for the purchase of the bark £762.00 464/4 It was resolved to sign off the 2023/2024 AGAR. The internal audit report was noted and thanks given to the Clerk for yet another excellent report. 464/5 The new model financial regulations have been published. They will be reviewed ready for the next meeting.	
05/24/465	Communication with Parishioners and Website The order has been placed for the purchase of the new website. The working party will now review the current website in preparation for the switch over. Photographs are needed for the site, it was resolved to circulate the request for photographs on the database	WH/SN/JH

	(Clerk), Facebook site (SN) and in the Chronicle (WH) The photos will be reviewed at the next meeting.	DW/SN/WH
05/24/466	To determine and note responses to recent planning applications 466/1 2024/2150 10 Seven sisters close Farthinghoe It was resolved there were no objections to the planning application. 466/2 Tree works Abbey lodge Main road Farthinghoe It was resolved there were no objections to the proposed works, adding that trees and bushes overhanging the footpath also to be trimmed back.	MM MM
05/24/467	To discuss highways matters. 467/1 Crumbling drain repairs A422 . There are no further updates	
05/24/468	Childrens' Playpark The newly purchased bark has been spread. 468/1 Cllr Grant will speak with the father of a child who needs an adapted seat to establish what is needed. To be discussed at the next meeting. Cllr Grant reported the bollards at the entrance need replacing. Cllr Grant will source replacements. Cllr Willett will speak to a local builder re: cost of installing them.	JG JG/BW
05/24/469	Defibrillator monitoring and training Cllr Morris reported the checks were bring done.	
05/24/470	Village Hall Cllr Morris will obtain the minutes and accounts from the May meeting. Cllr Harrison will attend the next village hall committee meeting as the PC representative.	MM JH
05/24/471	To review the Parish Council Risk Assessment. It was resolved to approve the risk assessment for 2024/2025. It was further resolved to approve the Asset Register for 2024/2025.	
05/24/472	Debrief the Annual Parish Meeting held on 17 April 2024 The meeting was well attended. It was resolved to write to Dianne Jones to ask her for her thoughts for a solution to the village sign which is now leaning severely and becoming an eyesore . It must be made clear that this sign is not an asset of the PC. To report back to the next meeting.	DW
05//24/473	Review of the Little Brook Ward Meeting 27 March 2024 Cllr Morris has approved the draft minutes and they will be circulated to all councils in the ward.	DW
	Round the table Cllr Morris suggested that all councillors should walk the village and log all potholes and repairs needed and record them individually on fixmystreet. It was resolved to do this. The village was divided into streets with all present councillors being allocated a number of streets. Cllr Hancock to do an article for the Chronicle.	ALL WH

	<p>Cllr Grant asked about sending a letter to Nigel Farage. It was resolved to wait until the end of the month to see if WNC produce their promised Interim Solution Report. D-Day. It was resolved to take part in the Beacon lighting to commemorate D-Day. Cllr Willett to contact David Dashwood to check if we could enter his land to do so. A parishioner has written to complain about the hedge overhanging near the allotments. It was resolved to write to the trustees to get it cut back.</p>	<p>BW</p> <p>DW</p>
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The meeting closed at 9.16pm.

The next meeting will take place on Wednesday 12 June 2024 at 7.00pm.

Farthinghoe Parish Council Financial Report to 30 April 2024	
Bank Statements on 30 April 2024	£22,470.83
Current Account	£12,231.40
Savings Account	£10,239.43
Un-presented payments from April meeting 2024	£0.00
ACTUAL FINANCIAL POSITION on 30 April 2024	£22,470.83
Monies Held on Behalf of Village	
PLAYPARK FUND POSITION on 30 April 2024	£1,225.83
DEFIBRILLATOR FUND POSITION on 30 April 2024	£154.54
Monies Ring-fenced as Reserves on 30 April 2024	
Precept Reserves (for Parish Elections)	£1,500.00
CALC recommended reserve (approximately 50% of precept)	£6,750.00
Parish Council Fund Position on 30 April 2024	£12,840.46
Parish Council Fund bills to be agreed:	
Bills for Payment in May 2024	
Clerk salary and expenses	£267.22
HMRC	£60.40
Jon Hampson	£140.00
Zurich Insurance	£821.47
CPA Horticulture Ltd (playbark)	£914.40
DRF cleaning	£135.00
Direct Debits due in May 2024 (yu energy)	£112.81
Total Payments for May 2024	£2,451.30
Parish Council Fund Position on 9 May 2024	£10,389.16
Financial Transactions in April 2024	
Urgent Payments made since meeting in April 2024	£0.00
Direct Debits presented in April 2024 (yu energy)	£125.02
Receipts during April 2024 (Precept) (Chron Advert)	£6,796.50
Cheques/Internet payments out in April 2024 (Excl DD)	£1,148.36
Playpark Fund Bills in April 2024	£0.00
Defibrillator Bills in April 2024	£0.00
VAT to be claimed 2024/2025	£207.52

2405 CORRESPONDENCE LIST

Date circulated	Received From	Correspondence from 6 April 2024-3 May	Circulated by
08-Apr	NCALC	Training course details	DW
08-Apr	WNC	Families consultation	DW
08-Apr	Zurich	Insurance quote	DW
08-Apr	WNC	Local plan consultation	DW
09-Apr	CPRE	Planning Launch	DW
09-Apr	WNC	Flood management consultation	DW
10-Apr	NCALC	Personal Safety Briefings	DW
12-Apr	WNC	Drain Covers update	MM
12-Apr	MM email	Cherwell Planning to WNC Cllrs	MM
12-Apr	MM email	HS2 monies	MM
15-Apr	MM email	Follow up to Nick Henstock	MM
16-Apr	Go Travel	Brackley Public Transport Survey	DW
16-Apr	DRF Cleaning	Quote for Notice Board clean	DW
16-Apr			
19-Apr			
03-May	NCALC	Weekly update	DW
16-Apr	CPRE	Affordable Housing Seminar	DW
17-Apr	WNC	Public Exhibition Local Plan	DW
17-Apr	WNC	fix my street update	MM
18-Apr	WNC	response to traffic issues on A422	MM
19-Apr	DW Email	Playpark Closed	DW
19-Apr	BRTA	Update re: Northampton plan	DW
19-Apr	N'pton Chronicle	Northampton Relief road	MM
19-Apr	WNC	Responses to FPCBCR objections	DW
19-Apr	WNC	Fix my street update drain repair 22/4	DW
20-Apr	MM email	Strategic case comments	MM
22-Apr	BRTA	Newsletter	DW
22-Apr	SNVB	Newsletter	DW
23-Apr	WNC	Local plan roadshows	DW
23-Apr	ACRE	Newsletter	DW
23-Apr	WNC	pop up repair shops	DW
24-Apr	Cherwell DC	WNC response to planning application	MM
25-Apr	Cllr Solesbury Timms	Chase up re: response to bypass	MM
25-Apr	Banbury Guardian	Sheep attacked	MM
26-Apr	MM email	Congestion photo	MM
29-Apr	MM email	Press re: N'ptn mrket square	MM
30-Apr	WNC	Planning application Remonal of trees Abbey Lodge	MM
30-Apr	MM email	Draft response to Nick Henstock	MM
01-May	WNC	Planning application 2024/2150/FULL Seven Sisters	MM
03-May	WNC	Parish newsletter/dog attack	DW
03-May	Police	Beat Bus times	DW
03-May	WNC	Phase 2 consultation process	DW
03-May	WNC	Brakley/Towcester centre surveys	DW
03-May	DALMP	Newsletter	DW
03-May	NCALC	WNC planning meeting	DW
03-May	NCALC	Training newsletter	DW
03-May	WNC	SEND consultation	DW
03-May	WNC	Road works	DW