

# FARTHINGHOE PARISH COUNCIL

## MINUTES OF MEETING

held on Wednesday 13 May 2020 at 7.00pm

This meeting was held virtually using Zoom platform



Councillors present: Mr Mick Morris (Chair) (MM)  
 Mr David Dashwood (Vice Chair) (DD)  
 Mr Barry Willett (BW)  
 Mr James Harrison (JH)  
 Mr Trevor Jarvis (TJ)  
 Mr John Grant (JG)  
 Mr Henry Bankes-Jones (HBJ)  
 Mr David Weston (Clerk) (DW)

Apologies: None

The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 allows virtual meetings to be conducted during the Coronavirus Crisis.

ITEM		ACTION
20/05/732	<p><b>To appoint a Chairman for 2020/2021</b></p> <p>At this point the clerk asked for nominations for the position of chair. Cllr Morris was proposed by Cllr Harrison, seconded by Cllr Willett. There were no other nominations and the vote was unanimous. It was <b>resolved</b> that Cllr Morris will be the elected Chair for the next 12 months.</p>	
20/05/733	<p><b>To receive the Chairman's declaration of acceptance of office</b></p> <p>Cllr Morris duly signed a declaration of acceptance of office and showed it via the webcam to all present.</p>	
20/05/734	<p><b>To appoint a Vice chairman for 2020/2021</b></p> <p>Cllr Morris asked for nominations. Cllr Harrison was proposed by Cllr Grant and seconded by Cllr Bankes-Jones. There were no other nominations and the vote was unanimous. It was <b>resolved</b> that Cllr Harrison will be the elected vice-chair for the next 12 months.</p>	
20/05/735	<p><b>To approve the meeting schedule to May 2021</b></p> <p>It was <b>resolved</b> that meetings will continue to be held on the second Wednesday of the month at 7pm. In the months of July and December there will be no planned Council meeting. In October 2020 the meeting will be on the 1<sup>st</sup> Wednesday of the month (7<sup>th</sup>). It was also <b>resolved</b> that the provisional date for the Annual parish Meeting in 2021 will be Monday 26 April 2021.</p>	DW to book village hall
20/05/736	<p><b>To receive and approve apologies for absence</b></p> <p>None received.</p>	

20/05/737	<p>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)</p> <p>There were no declarations of interest.</p>									
20/05/738	<p><b>Public participation session</b> (members of the public are invited to address the council. The session will last for a maximum of 5 minutes with any individual contribution lasting a maximum of 1 minute. Members of the public should address their representations through the chairman of the meeting).</p> <p>No members of the public were present or dialled in.</p>									
20/05/739	<p><b>To receive and approve for signature the minutes of the meeting held on 8 April 2020.</b></p> <p>It was <b>resolved</b> that the minutes of Wednesday 8 April 2020 were taken as read, duly signed by the Chairman and were adopted as approved.</p>									
20/05/740	<p><b>Matters arising not covered in the main agenda</b></p> <p>Item 698/1 Cllr Morris reported he had not been able to follow this up and requested it be rolled over until the meeting in June</p> <p>Item 698/2 No reply received as yet. Work is in progress to replace the sign.</p>	MM MM								
20/05/741	<p><b>To receive the correspondence since 3 April 2020 requiring action.</b></p> <p>Emails from a company offering planning support for councils has been unsubscribed.</p>									
20/05/742	<p><b>To consider financial matters from the RFO:</b></p> <p>742/1 To receive the financial report for April 2020</p> <p>It was <b>resolved</b> that the financial report for April 2020 was presented and was duly accepted.</p> <p>742/2 To approve bills for payment</p> <p>It was <b>resolved</b> to pay the following bills:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Jon Hampson</td> <td style="text-align: right;">£220.00</td> </tr> <tr> <td>NCALC Membership and Audit</td> <td style="text-align: right;">£449.07</td> </tr> <tr> <td>TexPrep</td> <td style="text-align: right;">£66.30</td> </tr> <tr> <td>Zurich insurance</td> <td style="text-align: right;">£666.13</td> </tr> </table> <p>742/3 To approve donation of £500 to Brackley Community Hospital</p> <p>It was <b>resolved</b> to provide a donation of £500 to the Brackley Community Hospital from Farthinghoe Parish Council.</p> <p>742/4 To approve the end of year financial report</p> <p>It was <b>resolved</b> to approve the end of year financial report for 2019/2020</p> <p>742/5 To decide on Internet Banking for future business.</p> <p>It was <b>resolved</b> to remain banking as we are as it was felt that to try and change in the present climate would be</p>	Jon Hampson	£220.00	NCALC Membership and Audit	£449.07	TexPrep	£66.30	Zurich insurance	£666.13	
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	<p>counterproductive.</p> <p>742/6 To consider the purchase of Zoom professional at a cost of £11.99p.m It was <b>resolved</b> that we would continue to use Zoom Basic at present.</p> <p>It was further <b>resolved</b> that the balance for election reserves should show as £1500 increasing by £250 for this year in line with the budget for 2020/2021. The financial report will show accordingly from June.</p>	
20/05/743	<p><b>To determine responses to recent planning applications</b></p> <p>None have been received</p>	
20/05/744	<p><b>To update on end of year audit.</b></p> <p>The audit had started, and advice had been received on amending the Asset Register to reflect correct recording practice. It was <b>resolved</b> to accept the auditor advice and the asset register will be amended accordingly. The clerk and the chair will talk regarding the signing of the AGAR.</p>	DW
20/05/745	<p><b>Maintenance matters</b></p> <p>745/1 Update on quotes for replacement bus shelters and grants It was <b>resolved</b> that the SNC Grant Expression of Interest will reflect the sum of £12,000.00 for the cost of 2 replacement bus shelters. Cllr Willett stated he would contact the preferred supplier to get a suitable site visit and quote for the cost of any groundworks required.</p>	DW  BW
	<p>Round the table</p> <p>Cllr Dashwood reported the Police had attended the abandoned car leading to the aerodrome.</p> <p>Cllr Harrison clarified that Cllr Morris was following up the damaged signs and the blocked drains on the bends approaching the aerodrome turn.</p>	

The meeting closed at 7.45pm.

The next meeting will take place on **Wednesday 10 June 2020** at 7.00pm. At this time, it is anticipated it will be a virtual meeting.

## FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS AT 9 May 2020	£16513.66
Business Saver Account	£10110.53
Community Account	£6403.13
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	None
RECEIPTS DURING MONTH (6-month precept)	£6000.00
CHEQUES PRESENTED SINCE 8 April 2020	£366.40
UN-PRESENTED CHEQUES SINCE 8 April 2020	£220.00
CHEQUES/PAYMENTS DRAWN SINCE 8 April 2020 (TexPrep £66.30 (shown in presented total))	£66.30
<b>ACTUAL FUND POSITION AT 9 May 2020</b>	<b>£16293.66</b>
PLAYPARK FUND POSITION AT 9 May 2020	£2156.34
DEFIBRILLATOR FUND POSITION AT 9 May 2020	£436.48
<b>PRECEPT FUND POSITION AT 9 May 2020</b>	<b>£13700.84</b>
PRECEPT FUND	
BILLS FOR PAYMENT 13 May 2020	
Jon Hampson	£220.00
NCALC Membership and Audit	£449.07
TaxPrep	£66.30
Zurich Insurance	£666.13
<b>Total value of payments</b>	<b>£1401.50</b>
<b>Total Closing Precept Fund at 13 May 2020</b>	<b>£12299.34</b>
Precept Reserves (for Parish Elections)	£1250.00
<b>Current Precept Position 13 May 2020</b>	<b>£11049.34</b>
VAT Awaiting Claim from this month bills)	£ Nil
<b>VAT Awaiting Claim Cumulative total</b>	<b>£11.79</b>
PLAYPARK FUND	
BILLS FOR PAYMENT 6 May 2020	None
CLOSING PLAYPARK FUND POSITION AT 7 May 2020	<b>£2,156.34</b>
DEFIBRILLATOR FUND	
BILLS FOR PAYMENT 6 May 2020	None
CLOSING DEFIBRILLATOR FUND AT 7 May 2020	<b>£436.48</b>

<b>Date</b>	<b>Received From</b>	<b>Correspondence 3 April to 9 May 2020</b>	<b>Action</b>
03 Apr 20 Apr 24 Apr 1 May	NCALC	Weekly Update x 4	DW Circ to Cllrs
03 Apr 14 Apr 17 Apr 24 Apr 5 May 9 May	Kier	Weekly Works x 6	DW Circ to Cllrs
06-Apr	Healthy Communities	Coronavirus Update	DW Circ to Cllrs
07-Apr 16-Apr 29 Apr 6 May	Rural Services Network	Weekly Update x 4	DW Circ to Cllrs
08-Apr	ACRE	Membership Certificate 20-21	DW Circ to Cllrs
08-Apr 16-Apr 22 Apr 29 Apr	NCALC	Weekly coronavirus Update x 4	DW Circ to Cllrs
08-Apr	ACRE	Monthly Bulletin	DW Circ to Cllrs
14-Apr	Email	Letter to all Farthinghoe Volunteers	MM Circ to Cllrs
14-Apr	Brackley Hospital	Report for APM	DW Circ to Cllrs
16-Apr	John Grant	email re: donation to Brackley Hospital	DW Circ to Cllrs
16-Apr	Good Neighbours Scheme	email listing all good neighbour schemes in Northants	DW Circ to Cllrs
16-Apr	NCC	Response to fix my street Hinton airfield flood	MM Circ to Cllrs
17-Apr	NCC	update on new councils	DW Circ to Cllrs
20-Apr	Rebecca Breeze	County and District council reports	DW Circ to Cllrs
20-Apr	Email	Draft Chronicle piece	MM Circ to Cllrs
20-Apr	Marcus Young Ltd	update on emptying Dog Waste Bins	DW Circ to Cllrs
23-Apr	Email	Request to put link on website	DW Circ to Cllrs
22-Apr	Financial Report	Draft Financial Report for consideration	DW Circ to Cllrs
23-Apr	Clara Yeung	Planning presentation	DW Circ to Cllrs
24-Apr	Email	Update on grant schemes.	DW Circ to Cllrs
29-Apr	SNC	Parish Forum Update	DW Circ to Cllrs
29-Apr	NCALC	Spring Training Course update	DW Circ to Cllrs
01-May	Email	May Chronicle	DW Circ to Cllrs
01-May	Email	Meeting zoom link	DW Circ to Cllrs
05-May	SNC	update re: VE Day	DW Circ to Cllrs
06-May	SNC	VE Day and veterans support	DW Circ to Cllrs

06-May	Email	British Legion press release for VE Day	DW Circ to Cllrs
09-May	Rural funding services	Monthly Bulletin	DW Circ to Cllrs